



Office of the Head of Service of the Federation

THE PRESIDENCY

Federal Secretariat, Phase II, Shehu Shagari Way, Maitama, Abuja. P.M.B. 248, Tel: 09-2348284

CIRCULAR

HCSF/CSO/HRM/M/1237/1/

25th April, 2019

Chief of Staff to the President

Deputy Chief of Staff to the Vice President

Secretary to Government

Heads of Commission

All Permanent Secretaries

Auditor General of the Federation

Accountant General of the Federation

Surveyor General of the Federation

All Heads of Extra-Ministerial Department

REVIEW OF PERFORMANCE MANAGEMENT SYSTEMS POLICY AND GUIDELINES

The institutionalization of a Performance Management System (PMS) is one of the priorities of the 2017 - 2020 Federal Civil Service Strategy and Implementation Plan (FCSSIP-2020). The target is to finalize the PMS, commence implementation of core performance management policies and establish clear performance metrics for all civil servants in order to reposition the Public Service for improved and effective Service Delivery.

2. In view of the above, the draft PMS Policy and Guidelines for the Federal Public Service developed in collaboration with this office, Ministry of Budget and National Planning (MB&NP) and Federal Civil Service Commission (FCSC) has been uploaded on the OHCSF website (www.ohcsf.gov.ng).



Head of Service of the Federation

3. You are invited to study the documents and send in your comments via the link on OHCSF website or forward them to the following email addresses: laraidowu@aol.com and eruraymond@yahoo.com. Hard copies of your comments should be sent to the Office of the Head of the Civil Service of the Federation, attention Director, Performance Management Department. All comments should be submitted by the close of work on Monday 6th May, 2019.

4. Please ensure the wide circulation of the contents of this circular.

Mrs. Winifred, E. Oyo-Ita, FCA, NPoM
Head of the Civil Service of the Federation